

EJCEDC Policy and Procedures for Events Sponsoring

The purpose of this policy is to establish guidelines for funds donated for any event or projects outside EJCEDC

Terms and Conditions

The total budgeted amount of \$600.00 annually

The maximum funds awarded per request will be up to \$200.00

The project or event must contribute to Economic Development of East Jackson County

The project or event must be held within boundaries of East Jackson County designated area

Each qualified request shall be on the monthly meeting agenda

EJCEDC Banner Shall be displayed at event/project

A report submitted to EJCEDC outlining the economic impact

Requirements for Project or Event to be considered by EJCEDC

A written request for funds no less than 45 days prior to funds needed on Letterhead and signed by officer of event or project

Dollar amount requested

Deadline for funds

Explanation/Summary of project or event

Summary of how project or event will contribute to Economic Development of East Jackson County

Summary of how project or event plan to be self-sustaining

What exposure opportunities will be afforded to EJCEDC

Effective Date

This policy shall become effective immediately upon its passage and adoption.

PASSED and adopted this 16 day of November 20 11



President

Secretary